

F.No. 15-53/2016-NTCA

भारत सरकार

Government of India

पर्यावरण, वन एवं जलवायु परिवर्तन मंत्रालय

Ministry of Environment, Forest and Climate Change

राष्ट्रीय व्याघ्र संरक्षण प्राधिकरण

National Tiger Conservation Authority

New Delhi, the December 9th 2022

Subject :- Limited Tender Notice for Purchase of Toyota Innova Crysta 2.7 VX , 7 STR , Diesel / Petrol, (Colour White / Black) vehicle

Offline bids / tenders are invites from reputed & established vehicle manufacturing company, agencies and dealers for supply Toyota Innova Crysta, top model 2022 to National Tiger Conservation Authority , B-1 Wing, 7th Floor, Pt. Deendayal Antyodaya Bhawan , CGO Complex, Lodhi Road, New Delhi -110003 as per details given in Annexure and terms and condition from vendors / agencies involved in the relevant field. Important dates for tender processing are as under:-

1. Last Date for Submission of tender document : 26-12-2022 by 16:00 Hrs.
2. Last date for submission of hard copy of Bids / : 26-12-2022 by 16:00 Hrs.
Tenders and earnest money
3. Earnest money and bids bill will be opened : 27-12-2022 by 11:00 Hrs.
4. Place of Submission of bids : National Tiger Conservation Authority , B-1 Wing, 7th Floor, Pt. Deendayal Antyodaya Bhawan , CGO Complex, Lodhi Road, New Delhi -110003
5. Venue for opening of bids/ tenders : National Tiger Conservation Authority , B-1 Wing, 7th Floor, Pt. Deendayal Antyodaya Bhawan , CGO Complex, Lodhi Road, New Delhi -110003

INSTRUCTIONS FOR TENDERING

1. Name of Work :

Supply of Toyota Innova Crysta 2.7 VX , 7 STR , Diesel / Petrol , (Colour White / Black) vehicle

2. Earnest Money Deposit (EMD) : The Tenderers submitted in response of Tender / bids shall be accompanied by a Interest free bid security Rs 40,000/- (Rupees Forty thousand only) in the form of a demand draft from a Nationalised /Scheduled Bank in India drawn in favour of “ Member

Secretary, Tiger Conservation Authority Fund” and payable at New Delhi. Tenders received without EMD will not be entertained /considered.

3. Forfeiture of EMD : The tenderer will not be allowed to withdraw the tender after the same is received in the National Tiger Conservation Authority. In case the tenderer withdraws from the process the EMD deposited by him will be forfeited.

4. Refund of EMD : EMD will be refunded to the unsuccessful tenderer within fifteen days from the date of issue of work order to the successful tenderer. No interest shall be payable on EMD. The Earnest Money Deposit of successful bidder shall be retained till supply of vehicle with registration certificate.

5. The bid document shall not be opened if no earnest money in time of submission.

TENDER PROCESS

1. TECHNICAL BID WITH BID SECURITY:

Eligibility Criteria - Technical Stage :

A bidder shall be required to fulfill the following eligibility criteria :

1. Latest income tax clearance certificate and PAN is also required to be submitted by the operator
Signed copy
2. Earnest Money Deposit (EMD) of Rs. 40,000/-
3. Bidder shall submit authorized dealer certificate.
4. Signed copy of GST registration certificate
5. Signed copy of Income Tax return of last three financial year i,e 2019-20, 2020-21 and 2021-22
5. Bidder should specifically certify on firm's letter head that firm is not black listed by any Govt. Department / PSU/ Autonomous Body etc.

2. SEALING AND MARKING OF BIDS :

Envelope (A) :

- (a) The original of the Bid Security of the required value and in approved format in a separate envelope duly marked as EMD
- (b) The original of the Technical Bid.
- (c) Original RFP document/any other correspondence, certificates and samples duly signed by authorized signatory

Envelope B :

- (a) The original of the Financial Bids (Annexure-III) shall be sealed separately.
- (b) Both the envelopes viz. ‘A’ and ‘B’ along with the original bid documents issued by National Tiger Conservation Authority along with updated addendums/amendments thereto, duly signed by the Bidder through its authorized signatory on all pages shall then be sealed in one outer envelope.
 - i. The inner and outer envelopes shall be addressed to The Smt. Banumathi G, Assistant Inspector General of Forests, National Tiger Conservation Authority , New Delhi, and marked as below:

"Tender Notice for Purchase of Toyota Innova Crysta 2.7 VX , 7 STR , Diesel / Petrol , (Colour White / Black) vehicle"

- ii. The outer as well as inner envelopes shall indicate the name and address of the Bidder to enable the Bid to be returned unopened in case it is received late.
- iii. If the outer envelope is not sealed and marked as above, National Tiger Conservation Authority will assume no responsibility for the misplacement or premature opening of the Bid.
- iv. Bids / tenders shall be submitted offline only. Tender completed in all respect may be sent through post / by hand to

**National Tiger Conservation Authority ,
B-1 Wing, 7th Floor, Pt. Deendayal Antyodaya Bhawan ,
CGO Complex, Lodhi Road,
New Delhi -110003.**

GENERAL CONDITIONS OF CONTRACT

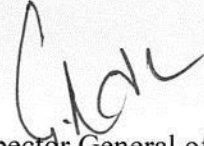
1. Participating in the tender bidder should be the main or branch office in the city of New Delhi.
2. The vehicle should be in very good condition with clean interior. In case condition of the vehicles is not found satisfactory, the same will be returned for immediate replacement.
3. The National Tiger Conservation Authority , New Delhi reserves the right to accept or reject any or all Tenders without assigning any reasons there for. Any attempt of negotiation on the part of bidder to influence by any means will render the tender liable for exclusion from consideration.
4. The bidder should quote the rates both in figures and words without cuttings and over writing and the rate should be inclusive of all taxes. No fluctuation in the rates is permitted during the currency of the tender.
5. In case of supply order for the material the date of delivery should be strictly adhered to otherwise the supply order is liable to be cancelled.
6. The payments will be made after receiving of the vehicle in good condition.
7. The acceptance of the tender will be decided by the HOD, National Tiger Conservation Authority who does not bind himself to accept to lowest quotation and reserves the right to himself to reject or partially accept any or all the quotations received without assigning any reason.
8. The disputes, if any, arising out of this contract will be subject to the jurisdictions of the courts in New Delhi, only.
9. **Submission of Tenders :-** The wax sealed tender superscripted as **"Purchase of vehicle Toyota Innova Crysta 2.7 VX , 7 STR , Diesel / Petrol , (Colour White / Black) vehicle"** should be addressed to the Smt. Banumathi G, Assistant Inspector General of Forests, National Tiger Conservation Authority, National Tiger Conservation Authority , B-1 Wing, 7th Floor, Pt. Deendayal Antyodaya Bhawan , CGO Complex, Lodhi Road, New Delhi -110003.

Please note that the envelope cover which is not wax sealed will not be considered even if they fulfil all the other terms and conditions.

10. The tenders of only those firms who satisfy all the requirements/conditions stipulated in this document will be considered. Rates with any cutting or overwriting in the figures will not be considered.

11. The competent authority reserves the right to reject any tender at any time without assigning any reason whatsoever.

Date:- 09-12-2022



Assistant Inspector General of Forests

BANUMATHI G.
Assistant Inspector General of Forests
National Tiger Conservation Authority
Ministry of Environment, Forest and Climate Change
Government of India
New Delhi

General Specification of Vehicle

Sr. No.	Description	Specification
1	Toyota Innova Crysta 2.7 VX 7 STR	
2	Seating	7 Seater
3	Central Locking	Required
4	Air Condition	Required
5	In-built sound / music system touch screen	Required
6	Colour	White / Black
7	Fuel Type	Diesel / Petrol
8	Multi-function steering wheel	Required
9	Alloy Wheels	Required
10	Fog Lights -Rear & Fron	Required
11	Power Windows Fron & Rear	Required
12	Passenger Airbag	Required
13	Driver Airbag	Required
14	Power Steering	Required
15	Power Adjustable Rear View Mirror	Required
16	Automatic Climate Control	Required
17	Anti-lock Breaking System	Required
18	Wheel Cover	Required

Bidder Details

1	Name and Address of the firm/ dealer	
2	Registered Address of the firm/ dealer	
3	Year of formation / incorporation	
4	Local Agent / Partner contact Address	
5	Contact Person (Company / Local)	
	Name	
	Designation	
	Telephone no.	
	Fax No	
	Mobile No.	
	E-mail address	
6	Pan Number	
7	Gst Number	
8	Name and address of Principal Company (If there is any)	
10	Brief description of the main and subsidiary business line of the company	
11	Number of year of experience of the company in Automobile	
12	Company's financial indicators for the last 3 years	2019-20 : 2020-21 : 2021-22 :

"FINANCIAL BID"

To,
National Tiger Conservation Authority ,
B-1 Wing, 7th Floor,
Pt. Deendayal Antyodaya Bhawan ,
CGO Complex, Lodhi Road,
New Delhi -110003

Sir/Madam,

I have gone through the Terms and Conditions as detailed in the Tender dated 9-12-2022 for
" **Purchase of Toyota Innova Crysta 2.7 VX , 7 STR , Diesel / Petrol , (Colour White / Black) vehicle "**

I am agreeable to all the terms and conditions mentioned therein. My rates are furnished below both in words and figures:-

S.No.	Name of Vehicle / Description of Vehicle	Quantity	Vehicle Quoted price (Including all taxes)	
			Rate (Ex-showroom Price in INR)	Rate (On Road Price in INR)
1	Toyota Innova Crysta 2.7 VX , 7 STR , <u>Diesel</u> , (Colour White / Black) vehicle	1	Rs. <u>In Words</u>	Rs. <u>In Words</u>
2	Toyota Innova Crysta 2.7 VX , 7 STR , <u>Petrol</u> , (Colour White / Black) vehicle	1	Rs. <u>In Words</u>	Rs. <u>In Words</u>

Bidder Signature & Seal